



Managing Risk • Improving Safety

The purpose of this program is to establish and maintain:

- **Safe & Healthy Work Environment**
- **Increased Work Opportunities**
- **Standardized Testing Procedures**
- **Provisions for Treatment / Assistance**
- **Neutral Third Party Administrator**

How CISAP Works...

Each participant must submit to:

- a. An annual test;**
- b. One or more random* tests; and**

*Selection for random tests is through Computer Generated Selection (GGS).
The random selection is 25% per local per year.

*A participant may be random-tested multiple times a year or not at all.

- c. Reasonable cause or post-accident/incident tests as needed.**



How CISAP Works...

TPA: Tests are performed by a neutral Third Party Administrator.

Notices: Test notices are sent to your home address and will state your testing deadline as well as where testing will occur. For random (CGS) tests, employers will also receive notice that you have been selected.



How CISAP Works...

Prohibited Substances

1. Amphetamine
2. Barbiturate
3. Benzodiazepine
4. Cocaine
5. Marijuana
6. MDA
7. Opiate
8. 6-MAM
9. Oxycodone
10. PCP
11. Propoxyphene
12. Alcohol (post-accident/incident and reasonable suspicion only)

Confidentiality

All tests are solely for drug and alcohol screening and cannot be used for any other screening or identifying medical information.

Only the Designated Representative (DR) will receive confidential information from the TPA.



How CISAP Works...

Corrective Action

If the Medical Review Officer (MRO) confirms that you have tested positive, you will need to complete the following criteria in order to re-establish CISAP eligibility to work on drug-free job sites:

1. Complete the certified rehabilitation program; AND
2. Submit a negative drug test at your expense; AND
3. Comply with the following disciplinary procedures:
 - a. 1st Positive – Written reprimand
 - b. 2nd Positive – 30 days suspension from CISAP eligibility
 - c. 3rd Positive – Termination from CISAP eligibility



How CISAP Works...

Frequently Asked Questions

Q1: How long is a “Drug Test” valid?

A1: One year from the test date.

Q2: How do I know when my annual test needs to be renewed?

A2: You will receive a notification in the mail, roughly one month prior to your expiration date, with specific instructions.



How CISAP Works...

Frequently Asked Questions *continued*

Q3: What does the test cost me?

A3: There is no cost for the Initial, Annual or Random (CGS) tests.

Q4: How do I find an approved collection facility to take my test?

A4: Your Third Party Administrator (TPA) has a network of testing locations custody and control form.



How CISAP Works...

Frequently Asked Questions *continued*

Q5: How do I find an approved collection facility to take my test?

A5: Your Third Party Administrator (TPA) has a network of testing locations nationwide and will provide instructions for finding a facility convenient to you on the test notification letter. If you are working out of town this does not excuse you from testing. Call your TPA and they can submit an electronic custody and control form.

Q6: Do I need to take anything with me when I go to a collection facility?

A6: Yes, you will need valid photo identification and the “Authorization for Substance Abuse Testing” form / confirmation number.



How CISAP Works...

Frequently Asked Questions *continued*

Q7: What happens if I fail (test positive)?

A7: You will be required to meet with a Substance Abuse Professional, complete a prescribed treatment plan and provide a negative Return-to-Duty test (you pay for this test). You will also be put onto a list of people to receive random tests more frequently.

Q8: If necessary how is rehabilitation paid for?

A8: If you have enough hours your health insurance provides substance abuse treatment coverage, if you do not have coverage the TPA will help you to find a local provider that accepts sliding scale payment.



How CISAP Works...

Frequently Asked Questions *continued*

Q9: What do I do if I cannot report for random (CGS) testing by the deadline date?

A9: Contact your union's and employer's Designated Representatives who will review your situation and discuss options.

Q10: Can I go for testing after the random deadline date?

A10: No. The test must be performed by the date established or you will be considered a "no show" (the equivalent of a positive test) and will need to follow the policy's corrective action process to become eligible.



How CISAP Works...

Frequently Asked Questions *continued*

Q11: How many times can I be selected for a random (CGS) test?

A11: You may be selected more than once or not at all throughout the year.

Q12: Once notified for a random (CGS) test, how much time do I have to test?

A12: Typically anywhere from 48 - 72 hours. A deadline date will be listed on the notification.



How CISAP Works...

Q13. Who is my TPA?

A13. Find your local below.

Mobile Medical Corporation

- Carpenters, Millwrights, Pile Drivers (IKORCC)
- Cement Masons #404
- Electricians #38
- Glaziers #181
- Laborers #310
- Laborers #758
- Painters DC#6
- Pipe Fitters #120
- Plumbers #55
- Roofers #44
- Sheet Metal Workers #33

Safety Controls Technologies

- Bricklayers #5, #16, #40 & #46
- Plasterers #31
- Tapers DC#6
- Tile Layers #36





CONSTRUCTION INDUSTRY SUBSTANCE ABUSE PROGRAM

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CONTACT INFORMATION

Mobile Medical Corporation

20800 Center Ridge Rd., Suite 422
Rocky, River, OH 44116

Toll Free: 1-877-688-8358
Local: 440-895-8358
Fax: 440-356-9238

Monday - Friday
7:30AM to 5:00PM

Safety Controls Technologies

6993 Pearl Road
Middleburg Heights, OH 44130

Toll Free: 1-800-204-1729
Local: 440-449-6000
Fax: 440-473-1586

Monday - Friday
9:00AM to 4:30PM